

Saxoprint Limited takes the privacy of your information very seriously. This policy explains how and for what purposes we use the information collected about you via our website (referred to below as the “**Site**”). Please read this privacy policy carefully. By using the Site and any services we offer via the Site, you are agreeing to be bound by this policy in respect of the information collected about you via this Site.

If you have any queries about the policy, please get in touch with us using the contact details set out below and we will do our best to answer your questions

Information collected

You can visit our Site without providing us with personal information about yourself. We only collect access information without reference to your identity, for example your internet service provider and the website from which you linked in to our Site.

Personal information will only be collected if you register for our newsletter or open an account with us in order to obtain our products and services. If you do so, we will need to collect the following personal information from you: Your name, postal address, e-mail address, telephone number. In addition we may require your credit card number and other related banking details, your gender and your date of birth if you open an account with us to order our products and services.

Once you have opened an account with us we will save this information and provide you with a password and username to enable you to access your account with us and order products and services through our Site. You can stop us from holding the personal information at any time by sending an e-mail to service@saxoprint.co.uk or by writing to us at the address set out below.

Please note, that although it is not compulsory to give us this information, if you do not then we may not be able to provide you with the full range of products and services the Site has to offer.

Use of this information

We will use this information in order to administer your account with us, process your orders or applications submitted by you. We may further send you information about our products and services from time to time, use the information to verify your identity, carry out marketing analysis and make general improvements to our Site and to obtain your views or comments on the products and services we provide.

Sharing this information

We will share necessary details of your personal information with our group companies in order to process your orders submitted to us. Your personal data will further be transferred to the delivery company which we use from time to time but only to the extent necessary for the delivery of the products ordered by you. In order to process your payment we will pass on your payment details to our bank from time to time. For a full list of our group companies please contact us at service@saxoprint.co.uk.

Other than as set out above, we will not disclose any of your personal information without your permission unless we are required by law to do so (for example, if required to do so by a court order or for the purposes of prevention of fraud or other crime).

Cookies

When you visit the Site we may store some information (commonly known as a “cookie”) on your computer in order to enable you to make an order from our on-line shop. Cookies are pieces of information that a website transfers to your hard drive to store and sometimes track information about you. Cookies are specific to the server that created them and cannot be accessed by other servers, which means that they cannot be used to track your movements around the web. Passwords and credit card numbers are not stored in cookies. A cookie helps you get the best out of the Site and helps us to provide you with a more customised service. The Cookies expire automatically after you leave the Site.

Information about other products and services

From time to time we may send you our newsletters (if you have registered accordingly) and information about our products and services which we think may be of interest to you.

You can tell us to stop this at any time by sending an e-mail to service@saxoprint.co.uk, or if such information is sent to you by e-mail by clicking the “unsubscribe” link provided. You can also write to us at the address set out below.

Changes to your details

We aim to keep our information about you as accurate as possible. If you would like to review or change the details you have supplied us with, please contact us by sending an e-mail to service@saxoprint.co.uk or by writing to us at the address set out below.

Security

We have implemented technology and policies to safeguard your privacy from unauthorised access and improper use. We use secure server software (SSL) to encrypt any financial information you need to input before it is sent to us.

Linking to third party websites

We cannot be responsible for the privacy policies and practices of other sites even if you access them using links from our Site and recommend that you check the policy of each site you visit and contact its owner or operator if you have any concerns or questions.

In addition, if you linked to this Site from a third party site, we cannot be responsible for the privacy policies and practices of the owners or operators of that third party site and recommend that you check the policy of that third party site and contact its owner or operator if you have any concerns or questions.

Contact us

If at any time you would like to contact us with your views about our privacy practices, or with any enquiry relating to your personal information, you can do so by sending an e-mail to us at service@saxoprint.co.uk or write to us at Saxoprint Limited, Gainsborough House, 81 Oxford Street, London, W1D 2EU.